

Advisory Board Meeting Minutes

Feb 13, 2013 9:10AM

Maplewood Center

1. Call to Order

Meeting called to order by K. Mitton-Hahn, 9:10 pm.

2. Roll Call-S. Nicholas, M. Fearon, J. Overman, L. Shalhoub, M. Fulton, D. Baker, K. Mitton-Hahn, S. Hurt, S. Hahn, A. Harris

3. Review and Approval of Minutes

A motion was made by J. Overman, seconded by M. Fearon to approve the regular meeting minutes of Jan. 9, 2013. Carried unanimously.

4. Work Group Reports

- Assessment/Evaluation – M. Fulton discussed the possibility of using DFC funds to purchase an online Coalition Management tool to help us track data, this system is from a vendor who was in attendance at the CADCA training in Washington D.C.
- Communication/Training – S. Nicholas and M. Fulton attended the CADCA training and reported that heroin was the big topic of discussion at the training, many communities are seeing a rise in its usage. They also met and exchanged ideas with members of the Muskegon, MI. Coalition, they work in collaboration with Trinity Health System. J. Overman presented the idea of GCCC collaborating with Inkster Task Force and Livonia Save Our Youth Coalition to create a Vendor Tobacco Education training webinar. S. Hahn suggested recording the webinar in Arabic also for vendors who may not be fluent in English. S. Nicholas will explore whether this type of product is already available through the state or county.
- Environmental Strategies – S. Nicholas announced that she had secured an agreement with SEMCA to provide us with the Tobacco Vendor Education packets this year.
- Fundraising/Sustainability – No report.
- Parent – S. Nicholas and L. Shalhoub preparing to generate a “Show You Care, Be Aware” letter to be sent to parents for Prom/Grad season.
- Community Outreach – M. Fearon had a meeting with D. Duncan, J. Overman, and R. Cox to discuss ideas for community and youth outreach events. They are brainstorming ideas for a Coalition Open House to introduce more of the community to the Coalition. A. Boyce, L. Shalhoub, and E. Semak attended the LSOYC monthly meeting in February.
- Youth- S. Nicholas announced that the public presentation of the Youth Awards is postponed due to scheduling conflict. S. Hurt to call the recipients of the awards to plan a date.

5. Old Business

- FRC planning Kick Butts activities for March 20th lead by S. Hurt and S Hahn.

6. New Business

1. M. Fulton reviewed the 2013/2014 proposed Action Plan draft.
2. M. Fulton in the process of writing the Stop Act Grant, due March 1st, and the DFC 6th year Grant, due March 22nd.
3. Coalition Phone List passed around for members to update their contact info.
4. S. Nicholas announced that updated Coalition Involvement Agreements would be distributed to be signed by Sector representatives.
5. Discussed the need to attract new members to our boards. S. Hurt suggested more fun, interactive meetings.

7. Announcements

- A. National Children of Alcoholics Week is 2/10 – 2/16.

8. Adjournment

Motion to adjourn meeting by L. Shalhoub at 11:36 am, seconded D. Baker.

Submitted by: L. Shalhoub